

Sample Letter: Housing Denial for Criminal History

Name
Address

Date

Landlord Name
Landlord Address

Dear Landlord:

I was recently informed that you denied me housing. I am requesting that you provide me with a reasonable accommodation as a person with a disability by re-considering my application for housing and by waiving any application criterion excluding persons with felony convictions. This request is necessary to afford me the opportunity to use and enjoy your subsidized housing programs.

I was convicted of a drug-related felony in 2008. I am a person with a disability as defined by federal and state law. The conduct that led to my conviction occurred while I was under the influence of illegal substances, was a direct manifestation of my disability, and resulted from my inability at that time to manage the symptoms of my disability.

The disability-related behaviors that led to the conviction have been, and are being, addressed. I successfully completed in-patient treatment through the Recovery Center of King County.

Moreover, the conviction is not predictive of my willingness and ability to pay my rent, be a good neighbor, and care for the rental premises. I currently receive case management services from _____ and _____. I can establish that I am willing and able to pay my rent, be a good neighbor, and care for the rental premises.

The following references can verify my recovery and my disability, attest to my character and my willingness and ability to pay my rent and be a good tenant and neighbor:

REFERENCE 1

REFERENCE 2

Please respond to my request in writing within ten days of the date of this letter.

Thank you

Signature